



City of Mesquite  
Recreation and Parks Department  
100 West Old Mill Road  
Mesquite NV 89027  
Phone: 702-346-8732  
Fax: 702-346-8678

## NON TOURNAMENT FIELD RESERVATION REQUEST

Event Dates: M T W T F S S \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Circle day(s) month day year Time: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm  
Organization Name: \_\_\_\_\_  
Event Contact: \_\_\_\_\_  
Phone (home): \_\_\_\_\_ Cell: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

### Please Circle Requested Fields

Recreation Center Field #1  
Recreation Synthetic Field #1 (6 v 6 field)  
Woodbury Field #1  
Pioneer Park Fields #1 #2 #3  
Hunter Park Fields #1 #2 #3  
Old Mill Fields #1 #2  
Sports & Event Complex Fields #1 #2 #3 #4 #5  
(synthetic) (natural/may be limited)

### It is the tournament/event director's responsibility to

- Keep all restrooms clean and stocked with supplies during your event.
- Keep all areas clean of debris
- Keep all trash receptacles emptied and re-lined.

All cleaning supplies and can liners will be supplied by the City of Mesquite Recreation and Parks Department.

### IMPORTANT: READ BEFORE SIGNING

The applicant is an authorized agent of the group submitting this application. The applicant (and his/her organization) making this application understand and agree to assume all risk for loss, damage, liability, injury, cost or expense that may arise during or be caused in any way by such use or occupancy of the facilities of the City of Mesquite. The applicant further agrees that in consideration of being permitted to use said facilities, **he/she and the group will defend, indemnify and hold the City of Mesquite, the Mesquite Recreation & Parks Department and their agents and employees harmless from any loss, claims and liability or damages and/or injuries to persons and property** that in any way may be caused by the applicant's use or occupancy of the facilities.

I certify that the reserving party will abide by all rules and regulations of the reserved facility.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

Fee Due: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**\*\*Reservation is NOT finalized until signed/authorized by Department Supervisor and fees paid**

## **SPORTS FIELDS RESERVATION FEES**

**Regular Day** (7:00am to 11:00pm)

**\$150.00 per day**

Includes lights, scoreboards, field prep and concession stand (scorekeeper not provided)

**After Hours Fee:**

**\$50 per hour**

Portable Pitching Mounds (3 available)

**\$100.00 per mound**

**INSURANCE INFORMATION MUST BE SUBMITTED NO LATER THAN 2 (TWO) WEEKS BEFORE THE TOURNAMENT TO THE RECREATION AND PARKS DEPARTMENT.**

- Conditions:
1. Applicant agrees to abide by all rules and regulations of the facility.
  2. \$25.00 fee for returned checks.
  3. Any activities or special arrangements not specifically authorized on this application are prohibited.
  4. Set-up fee must be paid when scheduled; all other fees must be paid within 30 days of invoice.
  5. No glass containers allowed in any park or recreation facilities.
  6. Tournament schedules must be submitted 7 days in advance.
  7. No vehicles are allowed in any park facility.
  8. **Water only** on synthetic fields.

### **OTHER REQUIREMENTS:**

**INSURANCE:** The City of Mesquite does not provide insurance coverage. Contact your local agent.  
Policy must state the following:

\_\_\_\_\_ This insurance policy will not be canceled without thirty (30) days prior written notice to the City of Mesquite.

\_\_\_\_\_ The City of Mesquite is not liable for the payment of any premium or assessment on this policy.

\_\_\_\_\_ The City of Mesquite is named as additionally insured and/or certificate holder.

\_\_\_\_\_ Name and date(s) of events being covered.

\_\_\_\_\_ GENERAL LIABILITY: Policy showing limits of \$1,000,000 comprehensive general liability insurance, and \$50,000 damage to property.

\_\_\_\_\_ PRODUCTS LIABILITY INSURANCE ENDORSEMENT: (Food or beverage sold or given away).

\_\_\_\_\_ Host Liquor Liability Endorsement.

\_\_\_\_\_ Liquor Liability Insurance Endorsement (Alcoholic beverage sold or given away).

Other: \_\_\_\_\_